

**Minutes – Organization Night
April 1, 2013**

Minutes of the Organization Meeting of the Board of Trustees of the Incorporated Village of Mineola held Monday, April 1, 2013 at Village Hall, 155 Washington Avenue Mineola, New York 11501. The meeting commenced at 7:05 PM

PRESENT: Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

ALSO PRESENT: Village Justice John P. O’Shea
Acting Village Justice Richard M. O’Callaghan
Village Attorney John Spellman
Village Clerk Joseph R. Scalero

Press Observer: *Mineola American*
Williston Times
Patch.com

Village Attorney John Spellman served as the Master of Ceremonies.

The evening began with Mineola Fire Department’s Presentation of the Colors.

Hon. John S. DaVanzo led the Pledge of Allegiance.

Benjamin Truncale III performed the National Anthem.

Reverend Chester Easton of First Presbyterian offered an Invocation.

Mayor Scott P. Strauss delivered welcoming remarks.

Mayor Scott P. Strauss was sworn in by Nassau County Clerk Maureen O’Connell

Trustee George R. Durham was sworn in by Hon. Robert Hinck.

Trustee –Elect Dennis J. Walsh was sworn in by New York State Senator Jack M. Martins.

Resolution No. 67-13

Resolved to approve the appointments of the following Village Officials:

2013 APPOINTMENTS

VILLAGE CLERK	JOSEPH R. SCALERO
DEPUTY VILLAGE CLERK	CORA T. KELLY
REGISTRAR	JOSEPH R. SCALERO
DEPUTY REGISTRAR	CEU LOPES
SUPERINTENDENT OF PUBLIC WORKS	THOMAS J. RINI
DEPUTY SUPERINTENDENT OF PUBLIC WORKS	LEONARD M. PALUMBO
SUPERINTENDENT BUILDING DEPARTMENT	DANIEL B. WHALEN
TREASURER	GIACOMO A. CICCONE
DEPUTY TREASURER	DONNA AXELSON

SECRETARY TO THE ZONING BOARD OF APPEALS	PETER SMITH
ACTIVITIES COORDINATOR	MARTA DE SOUSA
ASSISTANT ACTIVITIES COORDINATOR	ANNA ATHAN
LIBRARY DIRECTOR	CHARLES SLEEF
COURT CLERK OF THE JUSTICE COURT	VALERIE PASSARELLA
ACTING VILLAGE JUSTICE	RICHARD M. O'CALLAGHAN
VILLAGE ATTORNEY	JOHN SPELLMAN
DEPUTY VILLAGE ATTORNEY	JOHN P. GIBBONS, JR.
DEPUTY VILLAGE ATTORNEY	BENJAMIN J. TRUNCALE, JR.
DEPUTY VILLAGE ATTORNEY	PETER S. TRENTACOSTE
VILLAGE PROSECUTOR	JOHN P. GIBBONS, JR.
DEPUTY PROSECUTOR	BENJAMIN J. TRUNCALE, JR.
DEPUTY PROSECUTOR	PETER S. TRENTACOSTE
SPECIAL RETAINED COUNSEL	SPELLMAN RICE SHURE GIBBON, MCDONOUGH POLIZZI & TRUNCALE, LLP
COUNSEL TO THE LIBRARY BOARD	RUSSELL BURCHER
COUNSEL TO THE ARCHITECTURAL PLANNING AND REVIEW/ PLANNING BOARD	BENJAMIN J. TRUNCALE, JR.

POOL RECREATION BOARD

MARY ANN LANGONE	166 ELDERBERRY ROAD	MINEOLA, NY 11501
KEN SOLOSKY	348 HORTON HWY	MINEOLA, NY 11501

PLANNING BOARD / ARCHITECTURAL REVIEW BOARD

JOE GRILO	318 WELLINGTON ROAD	MINEOLA, NY 11501
KEN WEISS	328 BUCHANAN AVE	MINEOLA, NY 11501

BOARD OF ETHICS

BERNADETTE PIZZARDI	12 SHORTRIDGE DR	MINEOLA, NY 11501
JOAN HOBBS	246 GARFIELD AVE	MINEOLA, NY 11501
RUSS SUTHERLAND	3 BIRCHWOOD CT., APT 2H	MINEOLA, NY 11501
CHET EASTON	182 MAIN STREET	MINEOLA, NY 11501
LISA DALFONSO-VALENTE	366 MINEOLA BLVD	MINEOLA, NY 11501

ZONING BOARD

CARL MARCHESE	170 LATHAM ROAD	MINEOLA, NY 11501
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ZONING BOARD CHAIRMAN

JOHN MACEDO	115 WASHINGTON AVE	MINEOLA, NY 11501
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ASSESSORS

RICHARD MAHER	143 WALKER ROAD	MINEOLA, NY 11501
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EUGENE MARTONIK
PAUL WOTZAK

158 NUGENT STREET
6 RAYMOND STREET

NEW HYDE PARK, NY 11040
GLEN COVE, NY 11542

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Paul A. Pereira

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Resolution No. 68-13

Resolved to designate Trustee Paul A. Pereira as Deputy Mayor.

Motioned by Trustee George R. Durham
Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Resolution No. 69-13

Resolve to approve the list of public meetings and public hearings.

**INCORPORATED VILLAGE OF MINEOLA
BOARD OF TRUSTEES
Dates of Meetings for
2013-2014**

2013:	Wednesday	April 3	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	April 10	6:30 pm	Public Hearing/Work Session
	Wednesday	April 17	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	May 1	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	May 8	6:30 pm	Public Hearing/Work Session
	Wednesday	May 15	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	June 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	June 12	6:30 pm	Public Hearing/Work Session
	Wednesday	June 19	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	July 3	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	July 10	6:30 pm	Public Meeting or Public Hearing
	Wednesday	Aug. 7	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Aug. 14	6:30 pm	Public Meeting or Public Hearing
	Wednesday	Sept. 4	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Sept. 11	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Sept. 18	6:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Oct. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Oct. 9	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Oct. 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Nov. 6	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Nov. 13	6:30 pm	Public Hearing/Work Session

	Wednesday	Nov. 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Dec. 4	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Dec. 11	6:30 pm	Public Hearing/Work Session
	Wednesday	Dec. 18	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
2014:	Wednesday	Jan. 8	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Jan. 15	6:30 pm	Public Hearing/Work Session
	Wednesday	Jan. 22	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Feb. 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Feb. 19	6:30 pm	Public Hearing/Work Session
	Wednesday	Mar. 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Mar. 12	6:30 pm	Public Hearing/Work Session
	Wednesday	Mar. 19	6:30 pm	Certify Election Results
	Monday	April 7	7:00 pm	Organizational Meeting

NOTE: Work Sessions of the Board of Trustees ordinarily commence at 6:30 pm and continue after Public Meetings and Hearings. Additional Public Hearing dates may be set by the Board of Trustees from time to time. All Work Sessions and other Special Meetings of the Board of Trustees are open to the public for observation in accordance with law unless a motion shall have been passed to go into Executive Session or a conference with counsel is requested. On evenings when Public Hearings are scheduled prior to a Public Meeting, the Public Meeting will begin at 7:30 pm or after the Hearing, whichever is later. All dates are subject to change.

Motioned by Trustee Paul A. Pereira
 Seconded by Trustee Paul S. Cusato

Vote:

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 70-13

Resolve to authorize the Village Officials listed below for undertakings in the amounts as follows:

VILLAGE CLERK	\$150,000.00
DEPUTY VILLAGE CLERK	\$ 75,000.00
VILLAGE TREASURER	\$150,000.00
DEPUTY VILLAGE TREASURER	\$ 75,000.00
VILLAGE JUSTICE	\$ 50,000.00
ACTING VILLAGE JUSTICE	\$ 25,000.00

Such undertakings will be in the form of a Bond of a Surety Company authorized to transact business in the State of New York and the expense thereof shall be a charge upon the Village of Mineola.

Motioned by Trustee Paul A. Pereira
 Seconded by Trustee Dennis J. Walsh

Vote:

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 71-13

Resolved, under Section 82 of the Village Law designating the Village Clerk as COLLECTOR OF TAXES AND ASSESSMENT and for the Village Clerk to be authorized to collect taxes and assessments of the Village.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee George R. Durham

Vote:

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 72-13

Resolved, under Section 126A of the Village Law authorizing the Village Clerk and Collector of Taxes to be credited unpaid and uncollected taxes, if any, for the year 2013/2014.

Motioned by Trustee Paul A. Pereira
Seconded by Trustee Dennis J. Walsh

Vote:

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 73-13

Resolved that the Mayor be authorized and directed to affix his signature as MAYOR of the Incorporated Village of Mineola upon all checks drawn upon the Village funds, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2013/2014.

Motioned by Trustee Paul A. Pereira
Seconded by Trustee Paul S. Cusato

Vote:

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 74-13

Resolved that in the absence or incapacitation of the Mayor, the Deputy Mayor be authorized to sign all checks in the place and stead of the Mayor, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2013/2014.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee George R. Durham

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Resolution No. 75-13

Resolved to authorize the Treasurer as custodian of the Length of Service Award Program and the following persons as officers of the Length of Service Award Program:

Scott P. Strauss, Mayor
Paul S. Cusato, Trustee
Paul A. Pereira, Trustee
George R. Durham, Trustee
Dennis J. Walsh, Trustee

Motioned by Trustee Dennis J. Walsh
Seconded by Trustee Paul A. Pereira

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Resolution No. 76-13

Resolved to authorize the following banks to be designated as DEPOSITORIES for deposits of all monies received by the Treasurer of the Village of Mineola:

CAPITAL ONE BANK	Mineola & Garden City Branches
FLUSHING BANK	Garden City Branch
M & T BANK	Garden City Branch
JP MORGAN CHASE BANK	Mineola & Garden City Branches
SIGNATURE BANK	Garden City Branch
VALLEY NATIONAL BANK	Mineola Branch

Motioned by Trustee Paul S. Cusato
Seconded by Trustee George R. Durham

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Resolution No. 77-13

Resolved to appoint the *Mineola American* as the Official Village Newspaper.

Motioned by Trustee George R. Durham
Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Resolution No. 78-13

Resolved to adopt the following policies for the Village of Mineola:

Community Development Outreach Policy	Fraud Policy
Compensation and Benefit Policy for Elected & Appointed Officers	Investment Policy
Computer Policy	Purchasing & Procurement Policy
Cellular Phone Policy	Travel Expense Reimbursement Policy
Drug and Alcohol Testing Policy	Vehicle Use Policy
Equal Employment Policy Statement	Workplace Violence Policy
Fair Housing Policy	
Fixed Asset Policy	

Motioned by Trustee Paul A. Pereira
Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Acting Village Justice Richard M. O'Callaghan was sworn in by his daughter Jane.

Pastor Wilson Jose of Grace International Assembly of God offered a closing Benediction.

The meeting concluded at 7:45 PM.